BIBF-2015

Aug26-30, 2015

China International Exhibition Center (New Hall)
Beijing China

Official Technical Service Manual

Overseas Exhibitors

Official Contractor

Beijing Pico Exhibition Services Co., Ltd. has been appointed as the sole official contractor to provide furniture and lighting rental service, auditing raw space design, approval of construction of special design stand and to provide electricity, water and compressed air for exhibits and equipments as BIBF 2015. Please refer to the relevant order forms for details.

Careful study of contents of this manual will enable all relevant matters to be processed smoothly. You are kindly requested to retain a copy of the returned forms to enable queries to be settled quickly and invoices accurately checked.

While every effort will be made to maintain rates and prices quoted, there is a possibility that they may vary to meet with any fluctuation in the cost of labor or materials occurring before the Exhibition.

If you have any inquiries, please feel free to contact us. We shall assure you a quick response to your inquiries, and give you the information concerned.

Beijing Pico Exhibition Services Co., Ltd.

Tel:86-10-89414330/89414336

Pico Center ,Shunxing Road, Shunyi District ,Postcode：102218

Contact Person:

W1-W2	Miss Yu	86-10-89414330	Helona.yu@cn.pico.com
E1-E3	Miss Cheng	86-10-89414336	Shirly.cheng@cn.pico.com

If you have any compliment, please send email to ： GM, Kirin Li, kirin.li@cn.pico.com

If you have any requirement of raw space construction, please send email to: candy.tang@cn.pico.com

Pico Bank Information：

Company Name：	BEIJING PICO EXHIBITION SERVICES CO.，LTD.
Account No：	000000501510424913
Bank Name：	Standard Chartered Bank (China) Limited Beijing Branch
Bank Add：	12/F, Standard Chartered Tower, World Finance Centre, No.1 East Third Ring Middle Road, Chaoyang Dist.,Beijing 100020, P.R.China

Raw Space Construction Rule

1.Auditing Raw Space Design

1.1 Beijing Pico Exhibition Services Co., Ltd. has been appointed as the sole official contractor to provide furniture and lighting rental service, auditing raw space design, approval of construction of special design stand and to provide electricity, water and compressed air for exhibits and equipments. Please refer to the relevant order forms for details.

1.2 The Raw Space Contractor need to submit A copy of business license/The exhibition recode/Corporate proxy, Construction Application for Space, Receipt of the Construction Security Bond, structure plans, floor plans, Perspective plans, A separate Letter of Safety Guarantee by a certified structure engineer to Pico before August 7,2015. Please refer to order form 4 for detail.

Remark: All documents need an official company stamp

1.3 To submit to the official contractor a separate Letter of Safety Guarantee. In case the documents submitted by the Exhibitor have not been approved and signed by a certified structure engineer and the examination report of structure, especially when the booth is with two-storey structure.

Note:

The Organizer/Official contractor and the relevant regulating departments reserve the right to make revisions on the construction plans that the Exhibitors and their contractors submit. All the preparation and construction work shall not be commenced until the approval from the Organizer/official contractor is obtained. Otherwise the Exhibitor or the constructors shall bear all the consequences incurred.

2.. Raw Space Construction Rule

2.1 The appointed Contractor need to submit the design according to the rule and regulation and to pay for all related fees.

2.2 The height limit of the booth and the decoration is set at 4.5m.

2.3 No naked flame or welding is allowed in the exhibition halls. No inflammable, explosives, poison and corrosion shall be allowed to be brought into the exhibition halls.

2.4 Material for booth decoration must comply with the safe standard and rule of the fire regulation. No inflammable, explosives, poison and corrosion shall be used for decoration.

2.5 Do not allow hanging point of structure

2.6 All the appointed constructors must use materials which are permitted by the authorities. There is no storage space on site, as such all contractor must clear their belonging or put it in their booth respectively.

2.7 Booth Rule

a) Carpet or other floor material must be laid on to the contracted floor space.

b) No part of the booth structure may extend beyond the boundaries of the site allocated. Where the

standard height of 2.5m of the booth is exceeded, a distance of 1m must be maintained or the written agreement of the neighboring stand must be obtained. Exhibits are not subject to these restrictions.

c) Limited of boundary wall which is in parallel with the main passage between the two neighboring stands is 3m.The back face of the wall should be suitably covered and approved by the Organizers.

d) 3-dimensional display units, advertisement and signboards may not face an adjacent booth from within 3 meters. The back of the 3-dimensional display units, advertisement and signboards must be suitably covered and approved by the Organizers/Official Contractor.

e)Whether for booth or exhibit fixing, no nailing, drilling on the floor, pillars or walls will be allowed, adhesives and glues on the floors, pillars or walls will be strictly prohibited. Exhibitors shall be liable for all costs arising from restoring or repairing facilities. Exhibitors are responsible for any misbehavior of its staff and the staff of its agents and contractors.

f) Do not allow hanging point of structure

g) Booth number must be clearly shown on the structure.

2.8 Booth Fitting & Boundaries

All booths and national pavilions must be carpeted or laid with some form of flooring as clear demarcation of contracted space within the Exhibition hall. Except for island booth and national pavilion structures, a back wall must be installed for all other structures. Booth with adjoining neighbor(s) should also be separated with the necessary side-wall(s).

All back walls not covered by neighboring booth must be covered carefully and properly with white solid material. The appearance must be a plain white surface.

a*)* Exhibitors are not permitted to display, hang, or distribute any exhibit, material, furniture or product, nor extend their structures and fittings, beyond their contracted boundaries.

b*)* Unless permitted by the Organizers/Official contractor, no exhibitor shall be allowed to hang any decorations or other articles up to the height limit of the decoration or the surrounding banisters of the second floor of the exhibition halls.

c) Erection of partitions or display boards which could hamper the fire fighting system and the air-conditioning diffusers and air flow inside the Halls/Rooms is not allowed, all the entrances and exits shall remain open and clear, booth or exhibits are not allowed to block the passages and entrances which designated by the Organizers and fire safety bureau. In case on violation of such rules, the Organizers/official contractor and fire safety bureau reserve the right to adjust and reconstruct such booth and all charges are to be borne by the exhibitors.

d) Any temporary structures erected must keep a minimum clearance of 1.2 meters (4 feet) from door opening to fire cabinets, electrical and mechanical riser and alarm call points. The back wall of the booth shall keep at least a distance of 50cm from the wall of the halls to make the security check easier.

2.9 Booth with front openings

The booth with a side face to the aisle must be at lease half open.

2.10 Painting

Major paintings of displays and exhibition materials are not permitted in the exhibition hall during the set up and exhibiting days. However," touch-up" painting of the displays and Exhibition materials is permitted

in the Exhibition hall, provided such work is undertaken during the Move-in period only and all safety precautions and protective surface coverings are put in place.

Any irritable, un-environmental friendly or unsafe paint are strictly forbidden.

These precautions include:

a) Painting in an area with proper ventilation

b) Use of Non Toxic Paints

c) Covering the concrete floor with plastic sheet

d) No painting near the Center's vertical structure(i.e. walls)

e) No washing of paint material within or surrounding the center

3. Electricity, Water and Compressed Air Supply

3.1 Pico is the appointed sole official contractor to carry out all electrical work on all booths (package booth and raw space) at the Exhibition and all charges therefore shall be paid by the exhibitors.

3.2 For the security reason, the connection of water\power\compress air from main switch are installed by the exhibition hall. The exhibitor is responsible for the connection to their machine and equipment.

3.3 Exhibitors who need electricity and extra electricity supply shall complete "FORM 3 ORDER FOR POWER, WATER & COMPRESSED AIR" and draw the electricity installation location plan on the back of the form.

3.4 Electricity will be cut off after the closing of the exhibition each day. However, a 24-hour power supply can be provided at the exhibitor's cost by prior applications to the official contractor.

3.5 Temporary power supply can arrange during move-in, please contact the official contractor should you require such services.

3.6 The electricity requirement for lighting and power should be applied separately.

3.7 All air compressors shall be installed in the open air outside the exhibition halls and beyond the reach of the visitors.

3.8 Exhibitors who rent the compressed air and water from the official contractor should provide their own air drier and water circulation device.

- **ATTENTION**

  a. Please ensure that you had ordered sufficient power for your exhibits and equipment.

  b. No strong-lights, flashing lights, neon lights could be used by the exhibitor. All electrical devices shall be warranted for safety. The Organizers/official contractor shall stop the supply of electricity to those exhibitors whose electrical devices have hidden danger or pose other disturbance to other exhibitors and the audience.

  c. Please ensure that you had ordered one power outlet for each individual machine, and no universal extension outlets shall be used.

  d. If any exhibitor's electricity consumption exceeds the applied consumption, and cause harmful effects to the operation of the machines of other exhibitors or the electrical system of this show, the Organizers/official contractor shall immediately stop the supply of electricity to such booths, and exhibitors should be responsible for any losses caused therefore.

e. No compressed air system is allowed to be placed in the hall. Please contact the official contractor if you need to order any compressed air for your equipment.

4. Booth Cleaning

- Move-in

All raw space exhibitors are responsible to ensure that their raw space site is clear of any bulky or large rubbish during move in. There is no storage space onsite. If the exhibition area is not clear, the official contractor reserved the right to charge accordingly at the exhibitor/contactor expenses.

- Show time

The Organizers will arrange the general cleaning of the aisles prior to the opening of BIBF 2015; it is the responsibility of the exhibitor to keep its booth tidy at all times.

- Move-out

During move out, contractor/exhibitor should remove all items. There is no storage space provided on site. The official contractor shall deduct the deposit if any exhibitor/contractor found to violate the regulation.

5. BOOTH REMOVAL

5.1 Booths may be dismantled only after the closure of the exhibition on the Aug 30. All dismantling and restoration of the flooring must be completed not later than 21:00p.m. Aug. 30, 2015

5.2 After this date, the Organizers/official contractor shall be at liberty to remove and store the exhibits until claimed by the exhibitor. All the costs thus caused by the removal and storage and the risk of theft, loss or damage shall then be the exhibitor's responsibility.

6. DAMAGE TO HALL FACILITIES CAUSED BY EXHIBITORS

Once the exhibition is closed, stands, including flooring, must be restored to their previous condition. Exhibitors shall be liable for any damage caused to the building or its equipment and for damage to flooring caused by the leakage of oil.

7. Fire precautions and the dangerous materials

All Exhibitors muse comply with and ensure that all their contractors, staff, agents, and servant, etc, comply with the prevailing government fire prevention law and the fire safety regulations and building codes of the Beijing Fire Safety Bureau, the Organizers and the Official Contractor.

a)Any person who encounters an outbreak of fire, however slight, should activate the fire alarm and subsequently endeavor to extinguish it or confine it with the fire extinguishers and/or remove all items in that vicinity.

b) No packing materials or brochures may be stored behind the walls of perimeter booth or any other designated service areas. Fire lane in and around the Center must remain clear and unobstructed.

c) Written approval must be obtained from the Beijing Fire Safety Bureau for the following:

- Display and use of any heater, barbecue, heat producing or open flame devices, candles,

lanterns, torches, welding equipment or other smoke emitting materials as part of the exhibit.

- Display and use of any electrical, mechanical, or chemical devices which may be deemed hazardous. If there is any question, if devices may be deemed hazardous, submit them to the appropriate controlling authorities for approval.
- All toxic and hazardous material, including flammable liquids, compressed gas or dangerous chemicals is not permitted in the hall.
- Each booth should appear a sufficient number of fire extinguishers and other fire-fighting equipment, as detailed in" The provisions of the Beijing Municipal Fire Safety"

8. LOCAL REGULATIONS

8.1 It shall be the exhibitor's duty to respect and honor all local regulations, in particular safety and fire regulations, and local administration laws and regulations.

8.2 The Organizers has been entrusted with the execution of all regulations on the premises and exhibition venue and shall be authorized in case of non-compliance to take necessary action.

9. OTHERS

9.1 Other Regulations and Notices can be referred to the notes on Order Forms.

9.2 Exhibitors shall complete all the necessary forms and pay for the relevant expenses in accordance with the schedule of this technical regulation, otherwise the requirements of the exhibitors will not be guaranteed.

9.3 All the Exhibitors and Constructors must obey the exhibition regulations and notices.

10. Rules of participation

Exhibitors are responsible for any misbehavior of its staff, the staff of its agents and contractors. It is the Exhibitor's responsibility to keep the hall facilities the same as it is. In case the exhibitor does any damage to the hall facilities, the exhibitor may be subject to the penalties. Exhibitors shall be liable for all costs arising from restoring or repairing facilities.

Dangerous and illegal goods are not allowed into the exhibition hall.

Package Regulation

Remark：

Before August 7,2015 apply fascia and booth requirement to Official Contractor

01. PACKAGE BOOTH

The Diagram of the package booth is as below

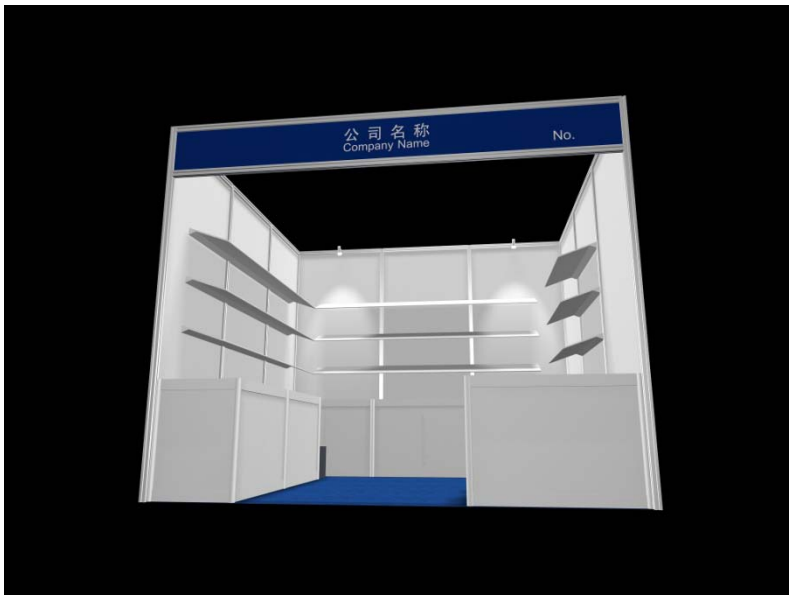
Every booth consist of：

a) Aluminum alloy supports and several surrounding plates inlayed in the supports. The ordinary booth has three surrounding panels, and the corner booth has two surrounding panels

b) Carpet will be paved inside each booth.

c) The exhibitor name in Chinese and English on the booth fascia board.

d) Every package booth (3m×3m) shall be furnished with one information counter, two folding chairs, 100W Spotlights, Fluorescents and one electrical outlet of 220v 5amp,and Shelf.(The package booth in multiple of 9sqm. will also be furnished with all above facilities in multiple.)



Furniture(as sqm)	6sqm	9sqm
Info Counter (PF-01)	1no	1no
White Folding Chair (EC-08)	2nos	2nos
Shelf 300mm*1000mm	6nos	6nos
Shelf 300mm*2400mm	3nos	6 nos
Waste Basket (EW-01)	1no	1no
Lighting (100 spotlight and Fluorescent)	Each 2nos	Each 2nos
Socket（13A/220V）	1no	1no

- Shell Scheme Rule:

1.1 The name of the exhibitor in Chinese and English written on the fascia board will be subject to the contents completed in ***"FORM 8, ENTRY OF THE OFFICIAL EXHIBITOR'S CATALOGUE".***

1.2 The color of the fascia board and the carpet of the package booth shall be decided by the

Organizers.

1.3 In addition to the basic facilities provided for each booth, exhibitors who need to apply for other furniture and facilities shall complete "***FORM 9, ORDER FOR ADDITIONAL FURNITURE***".

1.4 All the construction materials and the furniture are offered by official contractor on rental to the exhibitor. You are not supposed to nail/paint or drill on the materials.

1.5 You are not supposed to dismantle or hang any heavy weight items on the rented material. Consider safety reason, exhibitor is not allowed to install the booth by themselves.

1.6 The socket of 5A/220V is only allowed for use with TV/PC /Cell phone chargers and so on. Connecting to machine and lights are strictly forbidden.

1.7 Please take note that there is no storage space onsite.

参 展 商 须 知
EXHIBITORS GUIDE

1. 近期展场诈骗和非法经营活动时有发生，为了保障您的利益，请到大会指定搭建商—**北京笔克展览服务有限公司**办理家具，电器租赁和水、电、气源及电话互联网的申请业务。

2. **不得在摊位铝质支架和围板上开洞，钻孔，油漆等任何形式进行破坏**，未经许可**不得私自拆装结构**（有此要求请联系笔克现场办公室）否则须由有关参展商或承建商赔偿，金额按价格表缴纳。

3. 请留意，所有张贴物品只允许以魔术贴/纸基双面胶贴贴于围板上(**不可使用海绵胶贴**)，参展商并须于展览完毕前除去胶贴。损坏围板或胶贴无法清除者须按价格表缴纳额外费用。

4. 请不要在灯上悬挂物品。请确认您的展品重量在家具的最大承重以内,我们不对此引起的展品损坏承担责任。

5. 参展商须自行保管财物，本公司不会承担参展商私人财物或展品失窃的法律或金钱上的责任。

6. 参展商如需更改家具或电器位置，我司将收取服务费。详情请联系我司现场办公室。

A. Swindle and illegal lease activity often occur in exhibition hall recently, To assure your legitimate right, please order rental furniture and fittings from PICO –The Official Contractor .

B. Screwing, drilling, nailing or painting on any of the aluminum frames and panel of standard shell scheme booth are not allowed. Otherwise, the exhibitions or their appointed contractors shall be liable for the total loss resulting in and charge for the damage will be made the following price list.

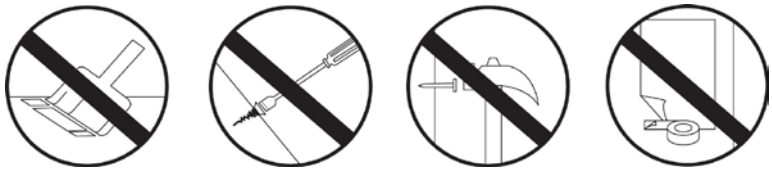
C. In order to prevent panels from damage, exhibitors are not allowed touse any adhesive（including foam-type double-sided tape）medium except Velcro or double-sided tape. Further, it is the exhibitors' responsibility to remove all the Velcro or double-sided tape before they leave at the end of the exhibition. Failure to comply with any of the above-mentioned condition will result in a penalty cost being claimed upon the exhibitors.

D. Please do not use our lightings as a support to hang anything and make sure our furniture items can support your products. No compensation will be given to goods damaged.

E. PICO Will not undertake any financial or legal responsibility for any of personal belongings and exhibits. Exhibitors and therefore responsible for taking care of their property including those personal belongings, displays and exhibits.

F. Any relocation on site is subjected to service charge. Relocation for items not listed above, please check with our site office.

围板 Wall panel	RMB 500.00/unit 块 （1*2.5mht 高）
扁铝 Aluminum beam	RMB 300.00/Mmi 米 （minimum 0.5m 最小以半米算）
铝柱 Aluminum upright	RMB 500.00/unit 枝 （2.5mht 高）



Special Design Booth Program

All exhibitors are responsible to ensure their appointed contractors who construct the special design booth registered Construction Company and they must proceed the following:

（Deadline：August. 7. 2015）		
No.	Documentary name	Remarks
1	**Contractor qualification certification**	Qualification certificate for construction company (registered fund should be RMB 500,000 above)：
		Letter of warrants by corporate juridical person、The photocopy of business license
		Exhibition construction achievements demonstration
2	**Submit Service Form**	Construction Management（Form 1）
		Application form for Special Design Booth Contractor（Form 2）
		Electricity, Water and Compressed Air（Form 3）
		Declaration of Work Safety and Security（Form 4）
		Appointment of Raw Space Contractor（From 5）
		Declaration of Work Safety and Security - Single Storey（From 6）
		Penalty of Raw space contractor（From 7）
3	**Submit Booth Design**	Color design sketch: A paper document in 3 copies, and an electronic document
		Booth plan: A paper document in 3 copies, and an electronic document; please mark the dimension and neighbor booth number, and the position of the machines (if any).
		Booth elevation： A paper document in 3 copies, and an electronic document; Please mark the booth height;
		Booth working drawing： A paper document in 3 copies, and an electronic document; dimension and hoisting position (if any) must be marked.
		Circuit diagram: A paper document in 3 copies, and an electronic document; switch box and the circuit running direction must be marked.
		Material used for booth construction must be stated;
4	**Order**	Official contractor will email the Order Form to exhibitors or exhibit producers according to the relevant documents submitted.

5	**Exhibitor/contractor confirmation**	Exhibitors or exhibit producers should sign and email the Order Form to the relevant person in charge, and arrange the payment according to the order amount and bank information. If it is transferred by TT, please scan and email the bank bill. In order to facilitate the issue of the invoice and timely deposit refund, please indicate the following information in the Email: 1. Invoice Title； 2. Refunded deposit information: company name, bank name, bank account, contact telephone number & email, company address, bank address, swift code; 3. Payable Name (company or individual).
6	**On-site confirmation**	After the confirmation of the payment, the order will be deemed to be confirmed, and the items mentioned in the order will be supplied on site.

Remarks：

1) Exhibitors or exhibit producers for raw space must submit the documents to official contractor before **August 7.2015** together with the hall management fee, fees for working pass, move-in car pass, water, electricity and compressed air, and the construction deposit. Otherwise exhibit producers will be prohibited from move-in.
2) Overdue order form submitting may result in unavailable service.
3) Please keep the booth no. and company name in all the email & forms.

Special design booth submit service form summary

Form 1：Construction Management

（Deadline：August 7,2015）

Show Name ：2015 BIBF				
Exhibitor Company Name :				
Contractor Company Name :				
Contact Person Name :		Mobile Phone Number :		
Telephone Number :		Fax Number :		
Email :		Hall Number :	Booth Number :	
Description	Unite Price(RMB)		Qty	Total（RMB）
Hall Management fees	38.00/sqm			
Work Pass	40.00/Person（Deposit 50.00/per unit）			
Move-in car pass（limited 2hr）	70.00/per			
Move-out car pass（limited 2hr）	70.00/per			
Garbage clean fee	3.00/sqm			
Hang Point (not provide installation, can't hanging structure)	750.00/Point/50KG			
Deposit	≤ 100 sqm	RMB 20000.00		
	101~200 sqm	RMB 40000.00		
	200≥ 1000 sqm	RMB200000.00		
Total（RMB）:				
Please email form to : Beijing Pico Exhibition Services Co., Ltd.				
Telephone Number : 010 -89414330/89414336		Fax Number : 010- 8484 7947		

Hall No.	E-mail	Ext	Contact
W1-W2	Helona.yu@cn.pico.com	89414330	Miss Yu
E1-E3	Shirly.cheng@cn.pico.com	89414336	Miss Cheng

PLEASE MAKE A COPY FOR YOUR OWN REFERENCE

Notes:

1. Pricing for “Hang Point fee” indicated above are means for lease fees only. Any Installation or hanging works is not included. Exhibitor responsibility to arrange their stand hanging installation works.
2. Hang point is for hanging banners only. Hanging of booth structure is strictly prohibited, and the hanging items should not connected with the ground structure for support. All hanging items must have official contractor approval prior installation.
3. The actual quantities of the hang point that require for hang item are subjected to the final decisions on site that determined and calculated by the exhibition hall hanging specialist.

Form 2 ：Application form for Special Design Booth Contractor

（Deadline：August 7,2015）

Show Name	**2015 BIBF**		
Contractor Company Name		**Tel**	
Exhibitor Company Name		**Tel**	
Location	**Hall No.** **Booth No.**		
Move-in Period			
Move-out Period			
Construction Area	**Area Sqm**	**Long m**	**Wide m**
Number of worker	**Electrician： Carpenter： Others： Total：**		
On-site Manager	**Name：**	**Cell phone ：**	
Security Manager	**Name：**	**Cell phone：**	
Number of Hang Point		**Each hang point load：**	
Materials			
Electricity(KW)		**Show period electricity**	
IDD Line	**DDD Line**	**Water Φ20ｍｍ□Point Φ38ｍｍ□Point**	
Local telephone line			
ADSL □		**Fire extinguisher**	
Agent‘s signature		**Cell phone**	
The construction management office opinion			

Please email form to : Beijing Pico Exhibition Services Co., Ltd.			
Telephone Number : 010 -89414330/89414336	Fax Number : 010- 8484 7947		
Hall No.	E-mail	Ext	Contact
W1-W2	Helona.yu@cn.pico.com	89414330	Miss Yu
E1-E3	Shirly.cheng@cn.pico.com	89414336	Miss Cheng

Notes：

1. The above project must truthfully fill in, If due to fill in error arising consequences from construction unit by bear responsibility
2. Please send construction personnel ID number, electrical certificates and other special crafts technology certificate copy enclosed in form after.
3. Each hang point load should less than 50KG
4. Fire extinguisher with standard : less than 50 sqm must be equipped with four fire extinguishers ; more than 50sqm with each increase 50 sqm add two fire extinguishers （Less than 50 sqm according to 50 sqm calculation），The upper-story structure in this standard basis add 50% and it follows that.

Form 3 ： Electricity, Water and Compressed Air

（Deadline：August 7,2015）

Show Name ： 2015 BIBF			
Exhibitor Company Name ：			
Contact ：	**Cell phone ：**	**Tel ：**	**Fax ：**
E-mail ：	**Hall No.**	**Booth No.**	

Description	**Unite Price (RMB)**	**Qty**	**Total（RMB）**
Electricity for lighting use			
15A/220V	**1440.00**		
20A/220V	**2195.00**		
30A/220V	**2880.00**		
40A/220V	**4390.00**		
50A/220V	**4910.00**		
60A/220V	**6090.00**		
Electricity for machine use			
Temporary 15A/220V	**470.00**		
Temporary 30A/380V	**2070.00**		
15A/220V/24hr	**3299.00**		
30A/380V/24hr	**11093.00**		
15A/220V	**1700.00**		
30A/380V	**4122.00**		
60A/380V	**7660.00**		
100A/380V	**12961.00**		
Water & Compressed Air			
300L/Min, 9mm	**3000.00**		
600L/Min,12mm	**4500.00**		
1000L/Min,19mm	**6000.00**		
Water for life,Dia 19mm	**3300.00**		
Total			

Please email form to : Beijing Pico Exhibition Services Co., Ltd.

Telephone Number : 010 -89414330/89414336 | Fax Number : 010- 8484 7947

Hall No.	E-mail	Ext	Contact
W1-W2	Helona.yu@cn.pico.com	89414330	Miss Yu
E1-E3	Shirly.cheng@cn.pico.com	89414336	Miss Cheng

Notes:

1、Power Supply: 220V 50Hz AC single phase; 380V 50Hz 3 phase (Fluctuation: +/-5%). Daily power supply time will be from 08:30 to 17:00 during the show time.

2、The 24-hour power supply cannot be used as an uninterruptible power supply. It should be separate for apply lighting and machine, if mix apply, we will penalty. One power box for one demo machine only.

3、Above price include power supply fee and consumption fee.

4. The compressed air supplied has an average pressure of 6-8kg, Air is of industry quality. Exhibitor must ensure extra filtration if they want cleaner and drier air by bringing own filtering facility with official contractor approval. Exhibitor to ensure they have their own compressed air joint for connection to hall compressed air pipe.

5. Water supplied has an average pressure of 3kg and supplied by standard flexi PVC pipe. Direct dispose of machine waste water is prohibited, exhibitor have to ensure they have recycling facility, other wise it will be no water supply to the stand.

Form4：Declaration of safety and security(Raw Space Fill in）

（Deadline：August 7,2015）

Ⅰ. The company has carefully read this construction safety responsibility letter for booth and promised sponsors, main operation service providers, and China International Exhibition Centre (New Hall) abiding by this provision strictly.

Ⅱ. The company has promised to entrust a building company with construction qualification as the construction unit of this exhibition, to strictly abide by construction management provisions, and to operate safely.

Ⅲ. The company will submit design drawing for blank-place booths (dimensions of length, width, and height, booth number and name of exhibiting companies shall be marked) and booth design sketch to Beijing Pico Exhibition Services Co., Ltd before August 7, 2015 for the record. If booth design is not up to the standard, main operation service providers have the right to require changing the design.

Ⅳ. The company will submit working drawing to Beijing Pico Exhibition Services Co., Ltd before August 7, 2015 for approval, including design sketch, plane graph, elevation drawing, circuit diagram, electricity box site drawing, structural chart for construction details (dimensions, specifications and size of all structural materials, booth number, and name of exhibiting companies shall be marked), detailed structure chart of booths (be affixed with seal of country-level registered structural engineer and examination seal of their Architecture Design Institute) and structure audit report (if they are multilayer or complicated structure booths and outdoor booths), photocopy of construction unit's business license (with common seal), power of attorney of building company (with common seal), confirmation receipt of booth construction safety responsibility letter sealed by exhibitors, and photocopies for special type of work etc.

Ⅴ. All safety accidents and responsibilities occurred for violation of construction management provisions shall be assumed by construction unit, so are all economic losses caused to sponsors, main operation service providers, and venues.

Confirmation Receipt of Booth Construction Safety Responsibility					
Name of the Construction Unit Entrusted by the Company					
Address of the Construction Unit Entrusted by the Company					
Responsible Person of Construction Unit		Tel		Mobile	
Name of Exhibitor (Seal)				BoothNo.	
Signature of Responsible Person of Construction Unit: _____ Tel:_____ Mobile:_____					
Please email this table to: Beijing Pico Exhibition Services Co., Ltd					
Telephone Number : 010 -89414330/89414336		Fax Number : 010- 8484 7947			
Hall No.	E-mail	Ext	Contact		
W1-W2	Helona.yu@cn.pico.com	89414330	Miss Yu		
E1-E3	Shirly.cheng@cn.pico.com	89414336	Miss Cheng		

Form 5：Appointment of Raw Space Contractor

(Applicable for Special Design stand only)

（Deadline：August 7,2015）

I hereby would like to inform the organizer/official contractor that

_____(contractor name) as my company appointed contractor for the BIBF 2015. My booth is of size _____(sqm), ie _____ m long by _____ m Wide. I would like to certify the followings:-

1、 We shall ensure that the booth is built and dismantle in a safe, systematic and organised manner; within the specified period and the appointed contractor has all relevant insurance covered.

2、 We have a legally bidding contract with the appointed contractor and to ensure that the stand is built according to the Fire Safety Bureau and the rules & regulation that is set in the manual for BIBF 2015

3、 Both my company and the appointed contractor have read and fully understand the rules and regulation set by the organizer and the exhibition center. Failure to observe such rules can result in costly alteration on site which will be borne by my company. We will also ensure the appointed contractor will fill up and duly endorsed on form 7 & form 8 as stipulated in the exhibitor manual.

4、 We understand that the organizer/official contractor may require amendments or variation to be made to the design layout before approving the same, or may withhold approval at its discretion if the booth structure causes obstruction or pose safety hazards to other exhibitors.

5、 The organizer and the official contractor shall not be liable for any damage and/or injury caused by the negligence caused by our company and/or the appointed contractor. The organizer and the official contractor reserved the right to seek compensation from our company if such damage and/or injury happen.

Please email form to : Beijing Pico Exhibition Services Co., Ltd.			
Telephone Number : 010 -89414330/89414336		Fax Number : 010- 8484 7947	
Hall No.	E-mail	Ext	Contact
W1-W2	Helona.yu@cn.pico.com	89414330	Miss Yu
E1-E3	Shirly.cheng@cn.pico.com	89414336	Miss Cheng

Form 6：Declaration of Work Safety and Security

(Applicable for Special Design stand only)

（Deadline：August 7,2015）

Safety Guarantee in Construction for Booths in New Hall of China International Exhibition Center

Under the entrustment of _____ company, the company is responsible for the building and management work of booths of 2015 the 22nd Beijing International Book Fair and fully in charge of safety work for booth building.

1、Strictly abide by Safety Management Regulations for Large-scale Social Activities in Beijing, Temporary Provisions for Fire Safety Management of Exhibition and Sales Activities in Beijing, Exhibition Construction Management Provisions of China International Exhibition Center, Implementing Regulations for Exhibition Construction Management Provisions of New Hall of China International Exhibition Center, Management Provisions for Water, Electricity, and Compressed Air in Exhibitions of China International Exhibition Center, Penalty Provisions for Exhibition Construction Management of China International Exhibition Center, Environmental Regulations for Exhibition Construction of New Hall of China International Exhibition Center, and other relevant laws and regulations, comply with construction management, supervision, and inspection of Competent Department of China International Exhibition Center Group, and guarantee booth and personal safety.

Constructors shall enter halls with safety helmet. As for contractors who don't wear safety helmet on the spot, our company will take a picture and impose a fine directly.

All materials shall be painted with fire retardant coatings.

Sign to confirm:

2、Shall handle procedures, such as construction qualification registration for the record and submission of construction drawings for approval etc., and pay relevant charges in accordance with relevant provisions of China International Exhibition Center Group before construction.

3、Safety and fire protection at construction site shall be charged by construction unit. Construction unit shall confirm a person being responsible for safety at construction site to be fully in charge of safety and fire protection work at construction site.

4、Booth structure shall be firm and safe, and fire-retardant or flame-retardant materials shall be used as building materials. In addition, using spandex fabric and knitwear as decorative materials is prohibited.

5、Hanging or binding things on the exhibition hall's roof, pillars, rails on the second floor, and various special pipelines are prohibited, and all structures shall connect to major structure of booths. Wire frames on the roof of exhibition hall are prohibited to be used as tools for hoisting booths.

6、Detailed structure chart of booths (be affixed with seal of country-level registered structural

engineer and examination seal of their Architecture Design Institute) and structure audit report shall be provided if multilayer or complicated structure booths and outdoor booths are built within the hall. Safety of booths shall be considered fully from design to construction, so as to guarantee firmness of each junction point of booths and booths' overall structure.

7、Qualified fire extinguishers through annual inspection shall be set on the second floor booths.

8、Booths shall not be shielded by the fire-fighting equipments, electrical equipments, emergency exits, and audience passageways within the hall. Gentle slope shall be set around internal platform of booths, so as to prevent the level difference between platform and ground to cause personal injury. Any exhibition halls, exhibition platforms, and overall platforms can not be built and various goods can not be piled under fire resistance rolling shutter doors of the exhibition hall, and uprights at the place of fire resistance rolling shutter doors shall not be packed and shielded in any form, so as to guarantee smooth rise and fall of fire resistance rolling shutter doors.

9、Height of exquisite booths can not exceed the limited value, and the max height within the hall is 4.5m.

10、As for platforms built outdoors, windproof measures shall be completed, so as to guarantee intensity, rigidity, stability, and local stability of booth structure.

11、If you want to decorate platforms with glass materials, toughened glass shall be adopted, so as to guarantee glass's intensity and thickness (thickness of curtain-wall glass shall not less than 8mm). Installation method for glass shall be reasonable and reliable. As for glass installation, metal framework shall be made or professional hardware shall be adopted. Elastic materials shall be used between glass materials and frames or hardware as cushions, so as to guarantee safety in use of glass. As for large-sized glass materials, obvious identification shall be stuck to prevent hurting people. If glass platforms are used, supporting uprights and walls shall be fixed below platforms, and booth structures can not be built above smooth glass surface.

12、Booth construction materials shall be selected according to material use standards on temporary buildings of relevant departments and features of the exhibition, which shall meet the country's requirements for environmental protection.

13、No smoking in the hall. Inflammable goods and explosives shall not be adopted for booth construction, and working with naked fire is prohibited.

14、Totally enclosed ceiling is prohibited for booths, and ceiling of booths can not obstruct fire-fighting equipments on the roof of exhibition hall. At least 50% of booth ceiling is opened to public use, so as to guarantee fire-fighting safety for booths.

15、Booth constructors shall wear certificates, and certificate discrepancy and scalping of certificates are prohibited. Professional technicians shall construct with work license.

16、Neon lights can not be used as decorative lightings for booths. Various electricity facilities and materials, such as lighting fixtures etc., shall possess National Professional Security Authentication, which shall be constructed, installed, and used according to Beijing Electrical Codes. Insulation sleeve wires shall be used for connection and installation of electrical appliances, and connectors shall be sealed completely, with insulation boxes.

17、24-hour power supply provided by China International Exhibition Centre can not be used as uninterruptible power supply.

18、Construction unit can not use fixed facilities of the exhibition hall, such as distribution box, water source, and air source etc. Lamps, sockets, and switchboards installed outdoors shall be rain-proof, and reliable rain-proof measures shall be equipped for outdoor electric equipments.

19、After opening of the exhibition, safety directors and full-time staffs of construction unit shall be left to be on duty at the site, so that they can handle issues immediately at the time of recognition of issues.

20、In the end of the Exhibition, construction unit shall remove all building materials out of the exhibition hall, which are prohibited to be piled on booths or within the exhibition center.

21、Building office reserves the right of limiting special circumstances. Administrative staffs of building office have the right to enter into booths to carry out inspection. All building companies for exquisite booths shall clear away wastes for booth removal before Aug 30, 2015, which can not be abandoned around the exhibition hall maliciously, or else, main operation service providers have the right to deduct all other construction deposits.

22、Booth contractors shall carry out civilized construction during exhibits arrangement and removal, and rough handling is prohibited. As for safety incidents caused for this, contractors shall bear all responsibilities.

23、All safety liability accidents, such as causalities, fire disasters, and damage of building facilities etc., caused for violation of above provisions during entering or leaving the exhibition hall or transportation shall be fully assumed by construction unit, so are all reputation and economic losses caused to sponsors, main operation service providers, and China International Exhibition Centre (new hall).

24、Construction deposit will be repaid within 30 work days after finish of the exhibition.

25、During exhibition construction and exhibition, contractors shall cut off power supply of booths after close of every day. If they leave the exhibition hall without cutting off power supply, RMB 5,000 Yuan only shall be fined for each booth each time, and all safety responsibilities caused by this shall be assumed by them.

I have read this Safety Guarantee in Construction carefully and guaranteed to strictly abide by this provision.

Building Company Name (Seal):

Date:

Signature of Chief Responsible Person:

Mobile:

FORM 7: Penalty Provisions for Exhibition Construction Management (Filled by Contractors)(Deadline：August 7,2015)

(This table is required)

All safety liability accidents, such as collapse, causalities, and fire disasters etc., caused for the violation of administrative provisions during construction, exhibition, exhibit removal, and transportation shall be fully assumed by construction unit, so are all reputation and economic losses caused to the exhibition center, sponsors, and main operation service providers. The main operator (Beijing Pico Exhibition Management Co., Ltd) may sound a note of warning, deduct all construction deposits, or render publicity within the industry depending on the seriousness of cases.

With a view of guaranteeing safe, ordered, and smooth process of exhibition construction, strengthening and specifying construction order of exhibition, and safeguarding people's life safety and property safety, organizations and enterprises carrying out exhibition construction in the exhibition hall shall abide by various rules and regulations of the exhibition conscientiously, sign Safety Responsibility Letter for Booth Construction, and execute it strictly. And at the same time, they shall accept the following penalty provisions.

No.	Content	Penalty Amount
1	As for those connecting electricity secretly without written permission, once discovered, they shall pay power supply connection fees and be penalized for RMB 5,000 Yuan.	5000
2	As for those working with naked fire within the exhibition hall without written permission, we shall confiscate their operational equipments and penalize them for above RMB 2,000 Yuan.	Above 2000
3	If leakage caused by equipments and facilities of construction unit, construction unit shall compensate losses caused for this and be penalized for above RMB 2,000 Yuan.	2000～5000
4	If major source of hidden danger in booth construction occurs, such as structure instability, they shall set quarantine area immediately, rectify and reform, and be penalized for RMB 2,000 Yuan to RMB 5,000 Yuan.	2000～5000
5	If fire fighting accesses, fire-fighting rolling doors, emergency exits, fire-fighting equipments, common channels, power distribution cabinets, and camera shootings are blocked, they shall remove, rectify, and reform these facilities and be penalized for RMB 2,000 Yuan to RMB 5,000 Yuan.	2000～5000
6	If they violate Electric Installation Construction Codes or are engaged in electric construction operation without valid documentation, they shall stop	2000～5000

	construction operation immediately and be penalized for RMB 2,000 Yuan to RMB 5,000 Yuan.	
7	If they use various combustible textiles for booth building or fire retardant coating is not painted on wood structure, they shall rectify immediately and be penalized for RMB 2,000 Yuan to RMB 5,000 Yuan.	2000～5000
8	If they use forbidden electrical materials (neon lights, high-temperature iodine-tungsten filament lamps, high-temperature quartz lamps, parallel lines, and twisted wires etc.) and violate electrician operating provisions, they shall stop their construction actions immediately, carry out rectification, and be penalized for RMB 2,000 Yuan to RMB 5,000 Yuan.	2000～5000
9	If paint mixing, paint spraying, and mopping violate Beijing Exhibition and Sales Fire Safety Management Provisions, they shall stop immediately, carry out rectification, and be penalized for RMB 2,000 Yuan to RMB 5,000 Yuan.	2000～5000
10	If inflammable goods and explosives (such as paint thinner and alcohol etc.) are used for booth construction, they shall stop their construction actions immediately, carry out rectification, and be penalized for RMB 2,000 Yuan to RMB 5,000 Yuan.	2000～5000
11	If sparks occur at the time of using electric saw, electric planer, and electric cutting, they shall stop their construction actions immediately, carry out rectification, and be penalized for RMB 2,000 Yuan to RMB 5,000 Yuan.	2000～5000
12	If wastes, such as waste oil etc., are dumped to trenches within the hall, they shall stop immediately.	2000～5000
13	If the structure between booth and its adjacent booth is higher than the other booth and the back is not shielded, they shall carry out rectification immediately.	2000～5000
14	If booth height exceeds provisions, they shall rectify immediately.	1000～5000
15	If roofs, walls, pillars, rails, and doors and windows are used for building booths and various activity arrangement, or various special line pipes are used for hanging, binding, nailing, and sticking, they shall carry out rectification immediately and be penalized for above RMB 1,000 Yuan.	Above 1000
16	If passageways of exhibition hall are blocked under construction, others' passing is hindered, and they are in disregard of dissuasion, construction unit shall be penalized for RMB 1,000 Yuan to RMB 5,000 Yuan.	1000～5000
17	At the time of exhibition removal, if they take down booths savagely and push over booths or ground harms are caused on removal of goods, they shall rectify immediately and be penalized for above RMB 1,000 Yuan.	Above1000
18	At the time of exhibition removal, if they sell booth structures to individuals or	1000～2000

	units secretly, they shall be penalized for RMB 1,000 Yuan to RMB 2,000 Yuan.	
19	At the time of exhibition removal, if construction wastes are not cleaned or cleaned up or checked, they shall be deducted for RMB 500 Yuan to RMB 5,000 Yuan from construction deposits as penalty.	500～5000
20	If construction units or enterprises don't coordinate work of the exhibition hall and main operators, they shall be penalized for above RMB 2,000 Yuan depending on the seriousness of cases.	Above 2000
21	If they don't wear safety helmet according to provisions during construction, they shall rectify immediately and be penalized for RMB 200 Yuan for each person.	200 Yuan/Person
22	If fire extinguishers are not equipped during construction, RMB 1,000 Yuan of deposit shall be deducted for each booth.	1000 Yuan
23	During building and exhibition, as for booths that power source is not cut off, each booth shall be deducted for RMB 5,000 Yuan every time.	5000 Yuan/Booth/Time
24	If they don't report electricity truthfully during exhibition, 100% charges shall be added for exceeding parts according to the price in the manual.	

Remarks:

1. Above penalties will be deducted from construction deposits.
2. As for organizations refusing to rectify and reform after receiving notice, main building unit has the right to take measures to stop their booth construction and to deduct all construction deposits.
3. As for construction units fined for five times accumulatively, Beijing Pico Exhibition Services Co., Ltd will cancel their construction qualification in the exhibition contracted by Beijing Pico Exhibition Management Co., Ltd, publicize it within the industry, and notify each exhibition sponsor and exhibition hall.

Building Company Name (Seal):

Signature of Chief Responsible Person: Mobile:

Date:

Please email form to : Beijing Pico Exhibition Services Co., Ltd.			
Telephone Number : 010 -89414330/89414336		Fax Number : 010- 8484 7947	
Hall No.	E-mail	Ext	Contact
W1-W2	Helona.yu@cn.pico.com	89414330	Miss Yu
E1-E3	Shirly.cheng@cn.pico.com	89414336	Miss Cheng

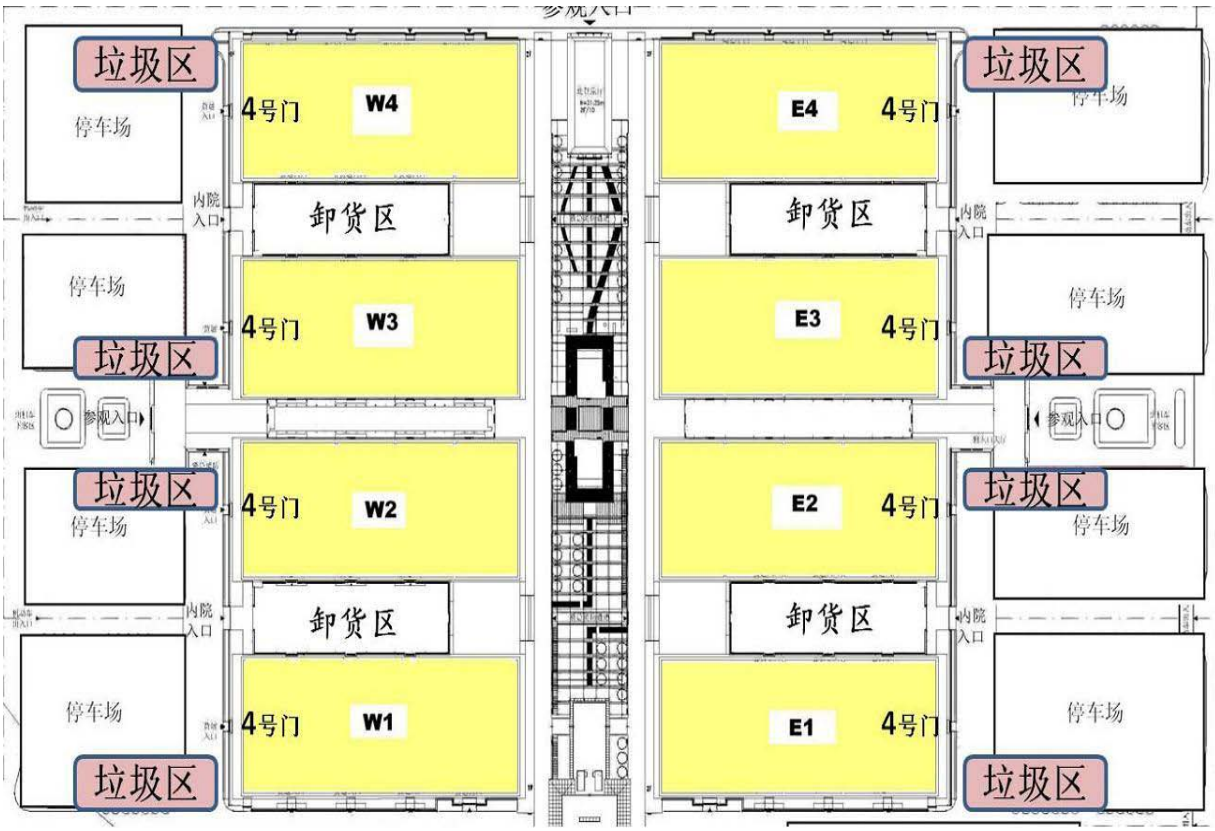
展台遗弃物堆放区域调整说明

1、场馆间卸货区内严禁堆放展台遗弃物。

2、所有展台遗弃物只能由 4 号门推出场馆。

3、遗弃物堆放区内，由垃圾清运公司工作人员指挥堆放。

展台遗弃物堆放区域图：



如特装展位搭建商将废弃物遗弃在卸货区内，主场运营服务商将有权扣除施工押金 2000 元——10000 元。主场运营服务商对以上条款有最终解释权。

展位号：

展台名称：

搭建商公司名称：

搭建商负责人签字确认：

负责人联系方式：

Form 8：Shell Scheme Fascia/Drawing（only shell scheme）

（Deadline：August 7,2015）

Layout Plan (Electrics):

Spotlight： **Socket** **Fluorescent：** △

◆Fascia

Basic Fittings (a 9 sq.m. shell scheme booth):

Walls on 3 sides, carpeting, fascia board in Chinese and English, 1 info counter, four folding chairs, 1 square table 2 spotlights, 1 basket and 1 socket of 220V.

Fascia Lettering (for shell scheme booths only):

Exhibitors must fill in the English & Chinese fascia name. Any alteration of fascia name on-site should be paid.

| | | |

Form 9：Furniture & Lighting （Only shell scheme）

（Deadline：August 7,2015）

Item	No	Unit Price(RMB)	Amount	Total （RMB）
Furniture Rental				
White Folding Chair (510L x 470D x 450Hmm)	(EC-07)	40.00		
Aluminum Chair (490L x 575W x 735Hmm)	(EC-09)	120.00		
Tall Aluminum Chair (440L x 490W x 980Hmm)	(EC-10)	140.00		
Conference Chair (600W x 450D x 400H)	(EC-11)	170.00		
Bar Stool (435Ø x 520 - 730Hmm) (black/red)	(EC-13)	220.00		
Black Leather Arm Chair (570W x 440D x 455SHmm)	(CC-05)	120.00		
Office Chair (600W x 450D x 760Hmm)	(CC-06)	200.00		
Meeting Chair (440W x 520D x 750Hmm)	(CC-08)	240.00		
Bar Stool (460W x 400D x 455Hmm) (black/white)	(EC-05)	100.00		
Round Table (800Ø x 780Hmm)	(ET-06)	150.00		
Round Table (800Ø x 780Hmm)	(ET-07)	195.00		
Aluminum Round Table (800Ø x 720Hmm)	(ET-08)	180.00		
Round Table (800Ø x 780Hmm)	(ET-09)	195.00		
Tall Round Table (600Ø x 1125Hmm)	(ET-10)	205.00		
Tall Aluminum Round Table (600Ø x 1125Hmm)	(ET-11)	195.00		
Tall Round Table (590Ø x 930Hmm)	(ET-13)	330.00		
Glass Coffee Table (600L x 600W x 435Hmm)	(ET-14)	200.00		
Glass Coffee Table (1200L x 600W x 435Hmm)	(ET-15)	270.00		
Square Table (750L x 750W x 760Hmm)	(ET-16)	195.00		
Meeting Table (1400L x 700W x 750Hmm)	(ET-19)	240.00		
Meeting Table (1400L x 700W x 750Hmm)	(ET-20)	240.00		
Information Counter (1030L x 535W x 750Hmm)	(PF-01)	100.00		
Low Glass Showcase (1030L x 535W x 1000Hmm)	(PF-02)	300.00		
Lockable Cupboard (1030L x 535W x 750Hmm)	(PF-03)	120.00		
Tall Glass Showcase (1030L x 535W x 2170Hmm)	(PF-04)	620.00		
Wash Basin (1030L x 535W x 1030Hmm)	(PF-05)	450.00		
Tall Display Cube (535L x 535W x 750Hmm)	(PF-07)	90.00		
Low Display Cube (535L x 535W x 500Hmm)	(PF-08)	90.00		
Square Coffee Table (650L x 650W x 500Hmm)	(PF-11)	95.00		
Square Table (650L x 650W x 750Hmm)	(PF-12)	120.00		
TV-Video Stand (740L x 530W x 1000Hmm)	(PF-13)	150.00		
Lockable Cupboard (970L x 500W x 740Hmm)	(PN-03)	150.00		
Square Table (700L x 700W x 760Hmm)	(PN-12)	120.00		
Flat Shelf (1000L x 300Wmm)	(FS-01)	60.00		

Slope Shelf (1000L x 300Wmm)	(SS-01)	60.00		
Lockable Door (950W x 1910Hmm)	(ED-01)	300.00		
Folding Door (950W x 2000Hmm)	(ED-02)	360.00		
A4 Catalogue Holder (235L x 55D x 280Hmm) (Plastic)	(CH-01)	45.00		
Catalogue Holder (970L x 50D x 280Hmm) (Metal)	(CH-02)	75.00		
Magazine Rack (310L x 310D x 1420Hmm)	(CH-04)	120.00		
Magazine Rack (310L x 30D x 1420Hmm)	(CH-05)	110.00		
Picture Stand	(ES-09)	120.00		
Coat Hanger (1710Hmm)	(ES-07)	75.00		
Wheeled Coat Hanger (820L x 350W x 1500Hmm)	(ES-08)	120.00		
Belt Barricade	(ES-11)	135.00		
Wastebasket (250L x 170W x 290Hmm)	(EW-01)	15.00		
Refrigerator 45litre	(EE-02)	600.00		
Refrigerator 90litre	(EE-03)	1050.00		
Water Dispenser	(EE-04)	300.00		
Single Sofa (800L x 730W x 380SHmm)	(AU-03)	780.00		
Double Sofa (1300L x 730W x 380SHmm)	(AU-04)	1200.00		
Carpet/sqm		25.00		
Panel/1m		100.00		
42"PLASMA		2500.00		
Electricity Rental				
40W Fluorescent Tube	(SL001)	100．00		
100W Spotlight	(SL004)	90.00		
100W Long Arm Spotlight	(SL006)	100.00		
50W Halogen Long arm	(SL020)	140.00		
300W Floodlight	(SL021)	300.00		
150W HQI Floodlight	(SL024)	380.00		
50W Halogen Long Arm Spotlight	(SH018)	150.00		
50W Halogen Spotlight	(SH019)	140.00		
50W Halogen Track Spotlight	(SH020)	150.00		
Total Amount（RMB）				

Please email form to : Beijing Pico Exhibition Services Co., Ltd.			
Telephone number ： 010 -89414330/89414336		Fax Number : 010- 8484 7947	
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备注:

1. above item is rental, any inquire please contact Pico Beijing.
2. Exhibitor must take care of rental item

Form 10：Internet & Tel

（Deadline：August 7,2015）

Description	Unite Price (RMB)	Qty	Total Cost (RMB)	Total (RMB)
Local telephone line (LDD)	900.00			
Domestic telephone line (DDD)	1050.00			
International telephone line (IDD)	1200.00			
ISDN（Local telephone operation only）	2400.00			
DDN				
256KB	4500.00			
512KB	8250.00			
1MB	12750.00			

Please email form to : Beijing Pico Exhibition Services Co., Ltd.

Telephone number ： 010 -89414330/89414336 | Fax Number : 010- 8484 7947

Hall No.	E-mail	Ext	Contact
W1-W2	Helona.yu@cn.pico.com	89414330	Miss Yu
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pico Furniture & Fittings Catalogue 家具安装目录

PF-02 低玻璃展示柜
Low Glass Showcase
1030L × 535W × 1000H mm

PF-03 锁柜
Lockable Cupboard
1030L × 535W × 750H mm

PF-04 高玻璃展示柜
Tall Glass Showcase(w/two down light)
1030L × 535W × 2170H mm

PF-05 水盆锁柜
Wash Basin
1030L × 535W × 1030H mm

PF-07/PF-08 展示柜
Tall/Low Display Cube
535L × 535W × 750H mm
535L × 535W × 500H mm

PF-11 咖啡桌
Square Coffee Table
650L × 650W × 500H mm

PF-12 方桌
Square Table
650L × 650W × 750H mm

PF-13 电视架
TV-Video Stand
740L × 530W × 1000H mm

SS-01/FS-01 斜/平层板
Sloped Shelf/Flat Shelf
1000L × 300W mm

PN-01 Newline 询问桌
Information Counter
1030L × 535W × 1100H mm

PN-03 Newline 锁柜
Lockable Cupboard
970L × 500W × 740H mm

PN-12 Newline 方桌
Square Table
700L × 700W × 760H mm

ED-01 铝门
Lockable Door
950W × 1910H mm

ED-02 折门
Folding Door
950W × 2000H mm

CH-01 A4 信箱(塑料)
A4 Catalogue Holder (acrylic)
235L × 55D × 280H mm

CH-02 1米信箱(铁)
Catalogue Holder (metal)
970L × 50D × 280H mm

pico Furniture & Fittings Catalogue 家具安装目录

AU-07 休闲单人沙发
Sofa
600L × 570W × 720H mm

ET-03 长琉璃面咖啡桌
Long Glass Coffee Table
1200L X 600W X 470H mm

ET-04 琉璃面咖啡桌
Glass Coffee Table
550L × 550W × 470H mm

ET-05 玻璃圆桌
Glass Round Table
800Ø × 750H mm

ET-06 白面圆桌
Round Table
800Ø × 780H mm

ET-07 木纹面圆桌
Round Table
800Ø × 780H mm

ET-08 铝面圆桌
Aluminium Round Table
800Ø × 720H mm

ET-09 木纹面圆桌
Round Table
800Ø × 780H mm

ET-10 木纹面高圆桌
Tall Round Table
600Ø × 1125H mm

ET-11 铝面高圆桌
Tall Aluminium Round Table
600Ø × 1125H mm

ET-13 气压高圆桌
Tall Round Table
590Ø × 930H mm

ET-14/ET-15 玻璃面咖啡桌
Glass Coffee Table
600L × 600W × 435H mm
1200L × 600W × 435H mm

ET-16 方桌
Square Table
750L × 750W × 760H mm

ET-19 会议桌
Meeting Table
1400L × 700W × 750H mm

ET-20 会议桌
Meeting Table
1400L × 700W × 750H mm

PF-01 询问桌
Informatiom Counter
1030L × 535W × 750H mm

pico Furniture & Fittings Catalogue 家具安装目录

CC-05 皮椅
Black Leather Arm Chair
570W × 440D × 455H mm

CC-06 办公椅
Office Chair
600W × 450D × 760H mm

CC-08 会议椅
Meeting Chair
440W × 520D × 750H mm

EC-05 吧椅
Bar Stool (w/backrest)
460W × 400D × 455H mm

EC-08 折椅
Folding Chair
450W × 400D × 455H mm

EC-09 休闲椅
Aluminium Chair
490L × 575W × 735H mm

EC-10 高休闲椅
Tall Aluminium Chair
400L × 490W × 980H mm

EC-11 洽谈椅
Conference Chair (w/armrest)
600W × 450D × 400H mm

EC-12 S型吧椅
Bar Stool (Black/White)
370Ø × 790H mm

EC-13 气压吧椅
Bar Stool (Black/Red)
435Ø × 520~730H mm

EC-15 行政椅
Executive Chair
630W × 720D × 380H mm

EC-16 休闲椅
Garden Chair
450W × 400D × 455H mm

AU-03 洽谈单人沙发
Sofa
800L × 730W × 380H mm

AU-04 洽谈双人沙发
Sofa
1300L × 730W × 380H mm

AU-05 休闲单人沙发
Sofa
800L × 770W × 380H mm

AU-06 休闲双人沙发
Sofa
1340L × 770W × 380H mm

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CH-04 资料架
Magazine Rack (Black/Sliver)
310L × 310D × 1420H mm

CH-05 资料架
Magazine Rack
260L × 260D × 1220H mm

高玻璃展示柜
1.CH-06 Tower Glass Showcase
500L × 500W × 1900H mm
2.CH-07 High Glass Showcase
970L × 375W × 1860H mm

ES-06 画架
Picture Stand

ES-07 站立衣架
Coat Hanger
1710H mm

ES-08 轮式衣架
Wheeled Coat Hanger
820L × 350D × 1500H mm

ES-09 R8 衣架
R8 Coat Hanger

ES-11 拉带围栏
Belt Barricade

ES-12 长桌
Long Table w/apron
1800L × 600D × 750H mm

SL-001 40W日光灯
40W Fluorescent Tube
(1.2m)

SL-006/SL-004 100W 长/短臂射灯
100W Spotlight
100W Long Arm Spotlight

SL-020 50W 石英长射灯
50W Halogen Longarm

SL-021 300W小太阳灯
300W Floodlight

SL-023 150W石英小太阳灯
150W Halogen Floodlight

SL-024 150W HQI镝灯
150W HQI Floodlight

SL-025 150W HQI镝灯
150W HQI Floodlight

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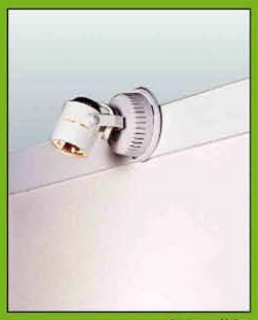
Furniture & Fittings Catalogue 家具安装目录



SH-018/SH-019 50W 长/短石英灯
50W Halogen Spotlight
50W Halogen Long Arm Spotlight

SH-020 50W轨道石英灯
50W Halogen Track Spotlight

SH-023 60W墙壁灯
60W Wall Lamp

Power Socket (Square Pin) 插座
Max.500W

EW-01 垃圾桶
Wastepaper Basket
250L x 170W x 290H mm

EE-02 90升冰箱
Refrigerator (90 litre)

EE-03 140升冰箱
Refrigerator (90 litre)

EE-04 饮水机
Water Dispenser

EE-05 咖啡机
Coffee Pot

等离子电视机带DVD机
Plasma & DVD

盆花
Flower

青头
Potted Plant (1MH)

如需查询,请致电
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